



Vision: Transforming lives through learning.

DEC CHARGE: The District Executive Council (DEC) serves in an advisory capacity to the Chancellor. DEC advises the Chancellor on District policy development and governance issues, and on matters referred to the council by the colleges, District Services, and/or college/District standing councils or committees. DEC reviews and recommends items for the Governing Board meeting dockets.

DISTRICT EXECUTIVE COUNCIL

MEETING NOTES

Monday, August 11, 2014, 1:00–2:30 PM
Grossmont College Griffin Gate

Chair: Chancellor	Cindy Miles	<input checked="" type="checkbox"/>	Confidential Admin Rep.	Tim Flood	<input checked="" type="checkbox"/>
VC Business Services	Sue Rearic	<input checked="" type="checkbox"/>	Confidential Employees Rep.	Kim Widdes	<input type="checkbox"/>
Interim, VC Human Resources	Tim Corcoran	<input checked="" type="checkbox"/>	Academic Senate President-CC	Alicia Muñoz	<input checked="" type="checkbox"/>
President-GC	Sunny Cooke	<input checked="" type="checkbox"/>	Academic Senate President-GC	Sue Gonda	<input checked="" type="checkbox"/>
President-CC	Mark Zacovic	<input checked="" type="checkbox"/>	Classified Senate President	Yvette Macy	<input type="checkbox"/>
ASGCC President	Elsa Hernandez	<input type="checkbox"/>			
ASGC President	Rafael Navarrete	<input type="checkbox"/>	Also Present:		
AFT Representative	Jim Mahler	<input checked="" type="checkbox"/>	Recorder	Rosie Ibarra	<input checked="" type="checkbox"/>
CSEA President	Rocky Rose	<input type="checkbox"/>			
Admin Assoc. President	Michael Copenhaver	<input checked="" type="checkbox"/>			

Convened:

Discussion items	Action/Follow-Up
<p>A. Review of August 19, 2014, Governing Board Dockets</p>	<p>Item 304 Ratification of Signatures on Agreements—Page A5, dollar amounts were missing from #47. Workday and #48. Sierra-Cedar. Sue Rearic provided the cost and will add them to item 304.</p> <p>Item 306 Annual Labor Compliance Report—Sue Rearic said she is clarifying with the Labor Compliance Specialist whether this needs Board action. If this item does move forward it will be emailed to DEC.</p> <p>Item 501 Personnel Actions—The date of the interim assignment on page A2 will be corrected.</p>
<p>B. Board Policies/Administrative Procedures</p> <p>Approved by DSP&BC (review only)</p> <ul style="list-style-type: none"> • BP 6308 District Trust Funds • BP 6312 Student Body Fund • BP/AP 6330 Purchasing • BP/AP 6370 Contracts – Personal Services • BP/AP 6600 Capital Construction • BP/AP 6620 Naming of Facilities • BP/AP 6700 Civic Center and Other Facilities Use 	<p>The following board policies and administrative procedures will return for a third read:</p> <ul style="list-style-type: none"> • BP/AP 6340 Bids and Contracts: Tim F. to review with constituencies and refer changes back to DEC. There was discussion regarding getting three quotes and the \$15,000 limit on the AP. The suggestion was to change the \$15,000 amount to “the maximum allowed for bidding.” <ul style="list-style-type: none"> ➤ AP 6340.1 Contracts – Construction ➤ AP 6340.2 Contracts – Electronics Systems and Materials (Computers) ➤ AP 6340.3 Contracts – Accessibility of Information Technology

Discussion items	Action/Follow-Up
<ul style="list-style-type: none"> • BP 6900 Bookstores • BP/AP 7400 Travel <p>Approved by DACC (review only)</p> <ul style="list-style-type: none"> • BP/AP 3200 Compliance with Accreditation Standards <p>Technical Update</p> <ul style="list-style-type: none"> • BP/AP 2712 Conflict of Interest Code <p>Third Read</p> <ul style="list-style-type: none"> • BP/AP 6250 Budget Management (BP/AP 6200 Budget Preparation – DEC approved 6/9/14) <p>Second Read</p> <ul style="list-style-type: none"> • BP/AP 6340 Bids and Contracts • AP 6340.1 Contracts – Construction • AP 6340.2 Contracts – Electronics Systems and Materials (Computers) • AP 6340.3 Contracts – Accessibility of Information Technology 	<p>The following board policies and administrative procedures will return for a second read:</p> <ul style="list-style-type: none"> • BP 6312 Student Body Fund – The BP will return for a second read after verification of the added language. • BP/AP 6370 Contracts-Personal Services – The AP will be reviewed by Tim C., specifically page 2 under Definitions of Types of personal Services Contracts. It will also be reviewed with Ed Code requirements. No changes to the BP. • BP/AP 6620 Naming of Facilities – There was discussion about the deleted wording on page 2, as well as the gift amounts on page 3 of the AP. No changes on the BP. • AP 7400 Travel – There was discussion that reference to dollar amounts and forms should be contained in an operating procedure (OP). Business officers and Sue Rearic will review the dollar amounts and whether they (and supporting documents) should be placed in an OP. The BP was approved to go to the Governing Board. <p>The following board policies and administrative procedures will move forward to the Governing Board:</p> <ul style="list-style-type: none"> • BP/AP 2712 Conflict of Interest Code (Form 700 Filers) • BP/AP 3200 Compliance with Accreditation Standards • BP/AP 6200 Budget Preparation • BP/AP 6250 Budget Management • BP 6308 District Trust Funds • BP/AP 6330 Purchasing • BP/AP 6600 Capital Construction • BP/AP 6700 Civic Center and Other Facilities Use • BP 6900 Bookstores • BP 7400 Travel
<p>C. Next Meeting</p>	<p>Tuesday, September 2, 2014, at 1:00–2:30 PM, Cuyamaca College Student Center, Room I-209</p>